



## **Intervention Flow-Chart (Details)**

*For ALL interventions:*

- Students will not have access to their phones or other technology
- An auto-dialer will go home to families informing them of their child's intervention assignment.
- Students will complete intervention reflection form specific to the behavior for which they were assigned. These will be kept on file for use as documentation and follow-up with the student.
- Teachers are not required to supply work for students serving LI or ASI since students will be engaged in intervention discussions and individual written reflections, however work must be supplied for SS and ISS.
- Work for students in Saturday School or In School Suspension should be emailed or given to Ms. Lisbeth Vargus (office located in the PASS room).

### Lunch Intervention (LI)

- Occurs every day for 30 minutes lunch
- Students will self-report to the auditorium
- If a student is more than 5 minutes late they will not be admitted and it will count as a "skip", escalating them to after-school intervention
- Students will be released from LI to get their lunch during the last 15 minutes of the lunch period
- A student has ONE opportunity to serve LI (i.e. if they are on Monday's LI list, they must serve on Monday- they may not choose to wait until the following day.)
- Teachers will all receive a daily email with the lunch intervention list—teachers who are working with students the period before lunch (Period 4- M/T/W/F, Period 3- TH) MUST check the LI list daily and notify students in their class who appear on the list.
- Students also need to be reminded and encouraged to check the LI list as they head down to lunch (and to get their quickly if they suspect they might have LI)- this list will be posted on the ramp and staff monitoring the entrance to the cafeteria will also have copies of the list.

### After School Intervention (ASI)

- Occurs Wednesday's and Friday's for 60 minutes after school (1:40-2:40 [W] and 3:25-4:25 [F])- will be held in the cafeteria.
- Students who are on the ASI list will be picked up from their classes by Admin or Student Support Team members beginning 10 minutes prior to the end of class
- A student cannot replace ASI by serving two LI's.
- A student must serve the ASI (W or F) that occurs closest to their missed LI. (i.e. a student who skips LI on a Thursday, does not get to choose to serve ASI the following week on Wed.)



### Saturday School (SS)

- Saturday School occurs every Saturday for 3 hours from 8:30-11:30am.
- Phone calls home to students not at SS occur from 8:30-8:45. If a student is not present by 9AM, it will be considered a skip and they will serve ISS on Monday.
- Teachers will receive an email on Thursday with the names of students who will need to serve SS as a result of missing Wednesday ASI. Teachers will not be expected to provide work for students who are assigned to SS as a result of missing Friday ASI.

### In-school Suspension (ISS)

- Students assigned to ISS will serve one full school day (8hrs). This will occur on the Monday following the missed Saturday School.
- Teachers will receive a list of students who will be serving Monday ISS via email by noon on Saturday. It is the expectation that teachers provide work for students who are in ISS by 9AM on Monday.
- From 7:45-9:00am, students in ISS will engage in restorative dialogue and interventions with Deans and/or Restorative Justice Coordinators (RJs).
- If a parent pulls their student out of ISS, their student will serve ISS the following day.
- A parent may not excuse their child from ISS. If this is attempted- they should be directed to Mr. Bendjy or another administrator.

### Out-of-school Suspension (OSS)

- This appears on a student's official academic record and must be approved by an administrator (Mr. Bendjy in the case of behavioral intervention escalation).
- The student and family must participate in a reinstatement meeting conducted by an administrator upon returning to school.

For questions or more information, please contact:

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